



 P.O. BOX 1225
QUINCY, CA 95971

 418 N MILL CREEK RD
QUINCY, CA 95971

 (530)927-5294
PLUMASFIRESAFE.ORG

Meeting Minutes

Thursday, February 9th, 2023 - 9:00 am.
50 Church Street, Quincy

Board of Directors

<input checked="" type="checkbox"/> Chair , John Reynolds Firewise (23)	<input checked="" type="checkbox"/> Vice Chair , Sally McGowan Firewise (23)	<input checked="" type="checkbox"/> Secretary/Treasurer Mike Flanigan, Insurance (23)	<input checked="" type="checkbox"/> Ron Heinbockel Plumas Fire Chiefs (23)	<input checked="" type="checkbox"/> Joe Smailes Firewise (23)
<input checked="" type="checkbox"/> Don Gasser RPF (24)	<input checked="" type="checkbox"/> Jonathan Pangburn CAL FIRE (24)	<input type="checkbox"/> Trina Cunningham Maidu Summit Consort. (24)	<input checked="" type="checkbox"/> Chuck Bowman Firewise (23)	<input checked="" type="checkbox"/> Ryan Tompkins UCCE (23)
<input checked="" type="checkbox"/> Kathy Kogge Firewise (23)	<input type="checkbox"/> Michael Hall Feather River RCD (23)	<input checked="" type="checkbox"/> Tracey Ferguson Plumas County Planning (23)	<input checked="" type="checkbox"/> Julie Hunter NSAQMD (24)	<input checked="" type="checkbox"/> Ryan Bauer USFS PNF (22)

Mission Statement: "To reduce the loss of natural resources and human values caused by wildfire through Firewise community programs and pre-fire activities."

5-Year Strategic Plan

Program Strategy: Expand existing programs and establish additional projects:

1. Leverage and expand partnerships
2. Sustainably increase staffing
3. Establish robust monitoring systems & metrics
4. Increase public engagement
5. Develop County-wide community fuels and threat mapping assessment

Funding Strategy: Target sustainable annual budget increase of 20%:

1. Continue to produce competitive grant proposals that are based on funder's objectives.
2. Pursue approaches for non-competitive funding which reduce administration while increasing long term benefits.
3. Leverage charitable donations to increase public outreach, education, and participation.
4. Continue to pursue potential revenue-generating activities utilizing woody material.

Leadership Strategy: Ensure strong and functional systems are in place to facilitate ongoing organizational capacity:

1. Maintain a Board of Directors with strategically recruited membership.
2. Continue partnership with Plumas Corporation as fiscal agent.

9:00am Board Meeting

Roll Call

Approve Agenda

Motion: Chuck Bowman, Second: Kathy Kogge

Consent Agenda

1. December Financials

Mike Flanigan asked if the \$4.9 million listed in the budget were the funds from PG&E.

Scott Corey replied that these funds can be found under “billed grant revenue”. This budget sheet is for this fiscal year. Some of the PG&E funds arrived in FY 2021 and some funds arrived in FY 2022. They will not all be spent this fiscal year.

Tracey Ferguson referred to line 1501 in the budget and asked if the \$3.5 million from PG&E was included in the \$5.417 total budget. Hannah Hepner answered no.

Jonathan Pangburn asked what funding will cover items that are over budget. Ms. Hepner explained that either a line item in a grant or a cost center has changed. If an item was not budgeted, there are discretionary funds to cover expenses.

John Reynolds explained that this budget is a subset of Plumas Corp’s budget. FY23/24 budget will be built and approved prior to June.

Ms. Ferguson commented that \$1.2 million is allotted to “miscellaneous.” Mr. Reynolds answered that this amount should be listed under “professional services” for contracted work.

Mr. Pangburn raised questions about PCFSC’s tax documents and suggested that PCFSC seek a tax attorney.

The board discussed having a tax professional look PCFSC’s tax documents.

Mr. Pangburn suggested that the PCFSC Board start using “board binders” so directors can keep track of PCFSC’s financials.

2. Status of Grant Budgets
3. Status of Potential Projects & Grant Opportunities
4. January Board Meeting Minutes

Motion to approve the consent agenda: Mike Flanigan, Second: Kathy Kogge

John Reynolds – aye

Sally McGowan – aye

Mike Flanigan – aye

Joe Smailes – aye

Chuck Bowman – aye

Ron Heimbockle – aye

Kathy Kogge – aye

Tracey Ferguson – aye

Julie Hunter – aye

Abstain: Jonathan Pangburn, Don Gasser, Ryan Tompkins

Absent: Michael Hall, Trina Cunningham

New Business

1. PG&E Funding Proposal – Hannah Hepner walked through the PG&E funding proposal. \$19,000 has been expended to fully deliver the spring 2022 chipping program. The new Living with Fire magazine requires additional funding for the printing.

Ms. Kogge asked if PCFSC has checked with other printing companies. Beth Rouse answered that PCFSC has chosen Feather River Publishing to print Living with Fire because they are a local business. Ms. Hepner continued that PCFSC has used online printers for smaller publications, but Feather River Publishing also delivers Living with Fire to newsstands across Plumas County. Feather River Publishing also stores the magazines for PCFSC. Ms. Ferguson suggested amending the PG&E proposal to include printing, deliveries, and storage.

Ryan Bauer asked when the order for Living with Fire would need to be placed to have it in time for May Wildfire Preparedness month. Ms. Rouse answered one month prior.

Chuck Bowman commented that the last time Living with Fire was printed, there was a need for additional copies and a second printing was necessary.

Mr. Pangburn expressed feeling more comfortable with multiple bids for printing Living with Fire and suggested looking at printers in Reno or Chico. Mr. Pangburn also suggested looking at existing HFR grants within PCFSC and requesting an amendment to cover the cost of printing under outreach and education. Ms. Hepner answered that there is not additional room for an amendment in existing grants, they were budgeted for the activities that they already cover.

Mr. Flanigan thanked Jonathan Pangburn for his comments and stated that printing Living with Fire would be less than one-tenth of the overall PG&E budget. Mr. Flanigan expressed that supporting local businesses is crucial.

Ms. Ferguson asked if there was a purchasing protocol for items such as these. Mr. Reynolds answered that there is not a protocol, but the Board plans to create a purchasing protocol.

Ms. Kogge offered to help look for other printing options.

Mr. Bauer offered to look at funding from a USFS perspective for items such as these in the future.

Motion to approve up to \$10,000 of PG&E funds for printing Living with Fire at Feather River Publishing: Don Gasser

Second: Mike Flanigan

John Reynolds – aye

Sally McGowan – aye

Mike Flanigan – aye

Ron Heinbockle – aye

Joe Smailes – aye

Don Gasser – aye

Chuck Bowman – aye

Ryan Tompkins – aye

Kathy Kogge – aye

Julie Hunter – aye

Jonathan Pangburn – nay

Tracey Ferguson – abstain

Absent: Michael Hall, Trina Cunningham

Finance committee formed: John Reynolds, Mike Flanigan, Jonathan Pangburn, Joe Smailes

2. Questions for the PCFSC Board – tabled to future meeting

Adjourned