



P.O. BOX 1225
QUINCY, CA 95971



418 N MILL CREEK RD
QUINCY, CA 95971



(530) 927-5294
PLUMASFIRESAFE.ORG

September 19, 2025

PROSPECTUS

Plumas Disadvantaged Communities Project

236.9 Acres of Hand Pile & Grapple Pile Burning

SOLICITATION OVERVIEW

This prospectus is intended to solicit a qualified Contractor to execute the final phase of the Plumas Disadvantaged Communities Hazardous Fuels Reduction Project—specifically, the Prescribed Fire Operations focusing on pile burning implementation.

The PDC HFR Project was strategically developed as a part of the Plumas County Fire Safe Council's (PCFSC) comprehensive wildfire mitigation initiative, designed to reduce hazardous fuels conditions in the wildland-urban interface surrounding communities at risk.

Initial funding for this project has been provided primarily by CAL FIRE Prop 68 Wildfire Resilience and Forestry Assistance Funding, as well as through an Infrastructure Investment and Jobs Act USDA Forest Service Community Wildfire Defense Grant. Project contracts will be held with Plumas Corporation, the fiscal agent for Plumas County Fire Safe Council.

FOR INFORMATION ABOUT THE PROJECT	PCFSC HFR Project Manager: Katie Quinn Email: katie@plumasfiresafe.org Phone: 530-927-5281 Project Forester: Danielle Bradfield, Feather River Forestry, LLC Email: danielle@frforestry.org Phone: 530-927-7095
RFP ADVERTISEMENT DATE	Friday, September 19, 2025
MANDATORY PRE-BID TOUR	Friday, October 3, 2025 09:00 AM: Meet at the intersection of Hwy 70 and La Porte Rd *Contact us if interested in bidding, but unable to make this bid tour date.
BID DEADLINE	Wednesday October 8, 2025 11:59 PM PDT
CONTRACTOR SELECTION	By Friday October 17, 2025
PROJECT COMMENCEMENT DATE	The start of work date is expected to be as soon as weather conditions allow
PROJECT COMPLETION DATE	April 1, 2026

In collaboration with the Northern Sierra Air Quality Management District (NSAQMD), we are committed to minimizing smoke impacts on the Quincy community. Prescribed burn operations will strictly adhere to the following mitigation strategies:

Burn activities will only proceed on days with optimal atmospheric conditions, specifically:

- Sufficient mixing heights
- Favorable wind patterns
- Full compliance with all permit requirements
- Written NSAQMD approval (this may be via email)

These coordinated efforts will prioritize both environmental management objectives and community air quality concerns.

Pre-Operations Meeting:

Following the selection of the successful bidder, a comprehensive pre-operational coordination meeting will be conducted with key stakeholders, including:

- Plumas County Fire Safe Council (PCFSC)
- Plumas Corporation's Executive Director
- Project Registered Professional Forester
- Burn Boss

The purpose of this meeting will be to thoroughly review and align all aspects of project implementation, ensuring coordinated and effective project execution.

Fuels Reduction Treatment Methods

The project encompasses 236.9 non-contiguous acres, distributed among 25 individual landowner parcels. The project has two distinct pile types:

- **Grapple Piles:** 46 acres
- **Hand Piles:** 190.9 acres
- **Total Treatment Area:** 236.9 acres
- **Cutting and Piling Completion:** February 2024
- **NSAQMD Compliance:** All pile burning units have been systematically categorized under four different airsheds and require four Northern Sierra Air Quality Management District (NSAQMD) Permits:
 1. La Porte Road Permit
 2. Quincy Permit
 3. American Valley Permit
 4. Keddie Permit

All accumulated piles, except for those specially marked, are designated for prescribed burning to complete the hazardous fuels reduction project.

Bid Items

The project has been broken into 4 Bid Items reflecting each of the NSAQMD Permit airsheds.

Contractors may submit bid proposals in one of two ways:

1. **Complete project bid** - Submit a proposal for the entire project (Bid Items #1-#4), provided they can demonstrate the capability to complete all work within the proposed timeline.

2. **Individual item bids** - Submit proposals for any individual bid items (#1, #2, #3, or #4) separately.

The project may be awarded to either:

- A single contractor (if they can successfully complete the entire project as proposed), or
- Multiple contractors (with different bid items awarded to different bidders)

BID ITEM #1: KEDDIE PERMIT, 7 Landowners

NSAQMD Permit	Unit #	Rx	Treatment Acres
Keddie	1	Hand Pile Burn	7.2
Keddie	3	Grapple Pile	34.5
Keddie	5b	HP Burn	5.1
Keddie	5c	HP Burn	0.8
Keddie	6a	HP Burn	7.4
Keddie	6b	HP Burn	1.5
Keddie	6c	HP Burn	0.4
Keddie	6d	HP Burn	0.9
Keddie	6e	HP Burn	0.3
Keddie	6z	HP Burn	1.9
Keddie	6zy	HP Burn	0.1
KEDDIE			Total Acres: 60.1

BID ITEM #2: AMERICAN VALLEY PERMIT, 10 Landowners

NSAQMD Permit	Unit #	Rx	Treatment Acres
AMERICAN VALLEY	10b	HP Burn	3.4
AMERICAN VALLEY	13B	HP Burn*	20.8*
AMERICAN VALLEY	14	HP Burn	2.9
AMERICAN VALLEY	15	HP Burn	6.4
AMERICAN VALLEY	17	HP Burn	5.2
AMERICAN VALLEY	24f	HP Burn	36.8
AMERICAN VALLEY	24h	HP Burn	24.2
AMERICAN VALLEY	24ez	HP Burn	1.5
AMERICAN VALLEY	37	HP Burn	5.7
AMERICAN VALLEY	202	HP Burn	11.7
AMERICAN VALLEY	202z	HP Burn	2.9
AMERICAN VALLEY			Total Acres: 121.5

BID ITEM #3: QUINCY PERMIT, 4 Landowners

NSAQMD Permit	Unit #	Rx	Treatment Acres
QUINCY	18z	HP Burn	0.7
QUINCY	19	HP Burn	19.9
QUINCY	22	HP Burn	5.2
QUINCY	23	HP Burn	4.9
QUINCY			Total Acres: 30.7

BID ITEM #4: LA PORTE RD, 4 Landowners

NSAQMD Permit	Unit #	Rx	Treatment Acres
LA PORTE RD	30	Grapple Pile	6.9
LA PORTE RD	30b	Grapple Pile	1.9
LA PORTE RD	30bz	Grapple Pile	0.3
LA PORTE RD	32	HP Burn	4.3
LA PORTE RD	53b	HP Burn	8.8
LA PORTE RD	53cz	Grapple Pile	2.4
LA PORTE RD			Total Acres: 24.6

*** Within the AMERICAN VALLEY Permit - Unit 13b, a landowner has flagged approximately 4 piles per acre with bright orange and bright pink flagging to designate them as "DO NOT BURN." These piles are to remain intact as wildlife habitat. The majority of these flagged piles are located in drainage areas.***

Maps delineating each of the 4 Bid Items are provided in “Appendix A”

Standard Operating Procedures:

Standard Best Management Practices established in the CA Forest Practice Rules shall govern all operations. Watercourse protection, wildlife habitat evidence, potential cultural resources, and any other natural resource shall be protected.

Treatment Area Designation and Specifications:

Flagging Colors:

Solid Red: Property boundary, do not cross.

Solid Blue: Class I/II Watercourse Equipment Exclusion Zone (EEZ)

Blue and White Candy-Striped: Class III/IV Watercourse Equipment Limitation Zone (ELZ)

Red and Black Candy-Striped: Archaeological feature - Equipment Exclusion Zone
Solid Orange: Mechanical Mastication
Solid Yellow: Hand Thin and Chip
*Bright Orange/Bright Pink together: American Valley Unit 13b - DO NOT BURN
flagged piles.*

Burning of Piles:

1. Piles shall be burned by **April 1, 2026**. The Contractor shall not be held liable for delays in completing the work due to circumstances beyond their reasonable control, including but not limited to extreme weather conditions, natural disasters, or other unforeseen events. In such cases, the deadline may be extended.
2. Contractor shall provide a NWCG Federal RXB Type 1 or 2 or CAL FIRE-Office of the State Fire Marshal (OSFM) State-Certified Prescribed-Fire Certified Burn Boss. The Certified Burn Boss will be the lead throughout all ignitions and securing phases until the burn is put into patrol status and poses no immediate risk of escape.
3. Piles shall be managed to burn clean and level to the ground (90%-100% pile consumption). **Chunking in of piles shall be necessary for satisfactory consumption**. Chunking is defined as the process of moving unburned materials from the outside perimeter into the center of the still burning piles. This is done after the pile has initially burned down and is safe to approach, but before the hot coals in the center have cooled. Chunking-in allows greater consumption of the piled slash. There should be little to no unburned pile material left when the pile is out.
4. Piles shall cease to be lit if excessive scorching (more than 50% of tree crown is damaged) of the remaining leave trees occurs. **If there is greater than 10% tree mortality, a 10% deduction will be made from contractor payment for each additional 10% of the residual stand affected by careless burning.**
5. All pile burning, fire activities, and fire effects shall be strictly confined within the boundaries of each landowner's parcel that are within the project.
6. Smoke impacts to communities and roadways should be kept to a minimum. If smoke does impact visibility on a nearby roadway, traffic control shall be provided by the contractor for the duration of the impact so that roadway safety is maintained.
7. Contractor is responsible, where possible, for modifying pile size and/or moving pile location(s) prior to ignition if current pile size and/or location could cause excessive scorching or issues that could lead to an escape. Tree bole and branch scorching should be

kept to a minimum wherever possible, and shall not damage neighboring, outside of the project area, landowners' property or vegetation whatsoever.

8. Should additional tree felling be necessary to achieve objectives, additional felling shall be approved in advance by Danielle Bradfield, the project Registered Professional Forester.
9. The contractor shall write a burn plan and have it approved by a CARx Burn Boss and CAL FIRE prior to ignitions. Burning should only occur when parameters of the burn plan and permits are observed, and predicted to remain, in effect, and the burn is meeting objectives.
10. Contractor shall allow for sufficient wet conditions before ignition and thus decrease the degree of burn creep and/or escape.
11. Fire Suppression Equipment & Fire Cache. Contractor shall always furnish required firefighting tools and equipment on the project site during the burn to prevent escape and meet desired fire effects and objectives for current observed and predicted weather and fuel conditions until burn piles are consumed and pose no threat of escape on the day of ignition. At a minimum, type and number of tools will meet CAL FIRE requirements (PRC 4428 – see page 5).
12. Burn Patrol: On the day of ignition, Contractor shall provide adequate personnel on site to ignite and manage burn piles safely and efficiently until burn piles are consumed and pose no threat for additional creep, rollout, or escape at which point the contractor can put the burn into patrol status. Once in patrol status, the Contractor shall provide adequate patrol personnel, tools, and equipment for current observed and predicted weather and fuel conditions until unit(s) have shown no heat or smoke for 3 separate days and 3 consecutive patrols. At minimum, patrol should occur once in the morning, and once during the heat of the day until the unit(s) are considered out. Additional patrols may be necessary in windy, drying, or hot conditions.
13. **The Contractor is responsible for any and all patrols to prevent escape. At no point shall the Plumas County Fire Safe Council, Plumas Corporation, the RPF, or the landowner assume responsibility of the fire. Ensuring the pile burn doesn't escape shall remain the responsibility of the Contractor.**
14. Once the contractor determines no smoke or heat is present within the unit for 3 days, the contractor can request the RPF to finalize inspection. Units will be considered complete and available for full payment upon RPF's inspection that no heat and/or smoke are present within the unit and the pile burn met objectives listed in this prospectus.. The inspection by the RPF is considered separate from the Contractor's responsibility to patrol and insure that the burn unit(s) are out.

15. Required Contacts Prior to Ignition:

- a. Notify the Northern Sierra Air Quality Management District 24 hours prior to ignition (if the NSAQMD permit specifies otherwise, follow the permit) – (530) 832-0102
- b. Notify landowner(s) 24 hours prior to ignition *
- c. Notify Danielle Bradfield, RPF, 24 hours prior to ignition (530) 927-7095
- d. Notify the PCFSC HFR Project Manager at least 24 hours prior ignition Katie Quinn cell: (831) 331-0241 or katie@plumasfiresafe.org
- e. Notify US Forest Service MHRD FMO 24 Hours prior to and day of ignitions – (530) 283-2050 and (530) 283-0555
- f. Notify CAL FIRE 24 hours prior, and day of ignition (530) 283-1792
- g. Notify Quincy Fire Department 24 Hours prior to and day of ignitions – (530) 283-0870
- h. Notify Forest Service Dispatch day of and prior to ignitions – (530) 283-7838
- i. Notify County Dispatch day of and prior to ignitions – (530) 283-6300
- j. Notify neighbors with properties adjacent to the burn unit at least 24 Hours Before Ignition

*In the event the Contractor is unable to establish contact with the Landowner after two (2) phone call attempts, the Contractor shall promptly notify the HFR Project Manager. If the Landowner fails to respond within 24 hours of the attempted contact, the HFR Project Manager may authorize the Contractor to enter the property and proceed with pile burning operations.

*** Contractor is required to contact the landowner if there will be any delay or change in operations. For example, if landowner is contacted that there will be a burn, but then the burn is called off.**

All necessary permits are the responsibility of the Contractor. Required Permits Prior to Ignition:

- a. CAL FIRE Burn Permit (when applicable)
- b. Northern Sierra Air Quality Management District - Permits: Keddie, La Porte Rd, Quincy, and American Valley Air Pollution Permits
- c. Northern Sierra Air Quality Management District – Smoke Management Plan

All conditions of the Permits shall be followed prior to, during, and post ignitions.

Control Areas:

In the absence of flagging, it is the contractor's responsibility to still know where all sensitive areas and boundaries are located based on georeferenced maps received from the project forester.

Noxious Weeds: All equipment that is operated off-roads shall be cleaned before entering the project area. If the equipment is operated in project work areas identified as infested with noxious weeds, equipment shall be cleaned before moving to another work area.

Cultural Resources: Known sites with sensitive resources are flagged in red and black flagging. Special care shall be taken to limit physical disturbance within these areas.

If during the course of project activities, any new discoveries are found by contract employees that have not been flagged or marked for avoidance, or should there be any discrepancies between the provided map and what is on the ground, then the contractor shall cease project activities within that area and notify the RPF of that discovery.

Power/Phone Lines: Power lines exist within and adjacent to units. Avoid cutting any trees that may pose a risk to contacting any phone or power lines and avoid burning any pile within 10' of these lines. Thick smoke from pile burning may cause power lines to arc.

Signage:

Signs must be posted approximately 1000 feet in advance of active working unit areas along ALL roads and trails. Signage should be made very clear to avoid the risk of injuring the public within the areas of operation. In addition to this, PRESCRIBED BURN AHEAD signs should also be placed in strategic locations in town to avoid excessive calls to dispatch.



General Provisions/BMPs:

1. Dirt roads will not be driven on when the roads are saturated or covered in snow to avoid damage.
2. Dust abatement measures including watering shall be implemented at the direction of the RPF. No dust suppressing chemical mixes are permitted.
3. Vehicle speeds shall be limited to 25 miles/hour on dirt roads and surfaces unless otherwise posted.
4. All equipment shall conform to California emission standards.
5. Ditches, culverts, and all other drainage facilities shall be maintained so they will be functional at all times.
6. Should the Contractor need to control traffic, including vehicle and foot traffic from the public, traffic control shall be provided at the expense of the Contractor.
7. The Contractor shall be entirely responsible for any damage that their operations cause to public property and boundary landmarks. Roads, curbs, fences, utilities, structures, or other permanent improvements that are damaged shall be repaired by the Contractor to the condition that existed before the commencement of the contract work. Burn operations shall be conducted as to prevent damage to area structures, fences and other improvements, survey landmarks, and neighboring properties.
8. Driveways and roads utilized during operations shall be cleared prior to the conclusion of each day to remain passable.
9. The project forester may provide project oversight to ensure compliance with the aforementioned specifications. This oversight shall not supplant the Contractor's responsibility for their operations and quality control.
10. Upon conclusion of operations and the unit being designated out, all equipment, trucks, and materials belonging to the Contractor and any/all subcontractors shall be removed from the project area within 14 calendar days unless an alternative arrangement has been made in consultation with the RPF or designee.
11. Operations using chainsaws, pumps, and other equipment with high decibels, shall be conducted **no earlier than 7:00 a.m.** each day.

Contractor does not have the discretion to make changes to the treatment area or prescription.

Contractor Insurance Requirements:

Prior to rendering services, Contractor and his/her subcontractors shall acquire, submit proof of, and maintain through the duration of the term of this Agreement, at Contractor's sole expense:

- I. Workers' Compensation Insurance conforming to the statutory requirements of the state in which operations under this agreement are performed.
- II. Comprehensive general and automobile bodily injury liability insurance written on an "occurrence" basis subject to minimum limits of \$2,000,000.00 each person, and \$2,000,000.00 each occurrence, and \$4,000,000.00 in aggregate.
 - a) All liability insurance coverage shall provide that subcontractors working for Contractor are covered under the terms of Contractor's policies.
- III. General property damage insurance subject to a minimum of \$1,000,000.00 with not more than a \$10,000.00 deductible each loss.
- IV. Suppression Liability: Contractor shall have a burn plan that has been approved by a CARx Burn Boss and will maintain a prescribed fire that remains within the parameters set forth within the approved burn plan.

All insurance shall meet the approval of Plumas Corporation (PC) and all policies evidencing said insurance shall provide for thirty days' prior written notice to PC before cancellation or material change in the policy.

Certificate(s) of Insurance showing evidence of insurance coverage as specified herein and includes Plumas Corporation as additionally insured shall be furnished to PC prior to commencement of Contractor's operations.

Submission, Evaluation, and Contacts:

Bidding Requirements:

1. Attend Mandatory Pre-Bid Field Tour Friday October 3, 2025
2. An employee with an NWCG Federal RXB Type 1 or 2, or CAL FIRE-Office of the State Fire Marshal (OSFM) State-Certified Prescribed-Fire Burn Boss (CARx) Certification in good standing, is required to bid on this project.
3. Provide business address and tax identification number.

4. Cost shall be on a per acre basis. Use the bid template to provide a price per treated acre for each of the units listed.
5. Outline start date, crew size, projected pace and expected completion date.
6. The successful bidder shall provide a detailed technical approach of how they shall conduct operations, type of equipment that will be used, and a timeline for operations to be strictly adhered to.
7. Experience in Prescribed Fire Operations, Hazardous Fuels Reduction, and other related projects with reference contact information (at least 3).
8. All bidders awarded any of the bid items must certify, in writing, that all employees working on the Plumas Disadvantaged Communities Project have been “E-Verified” to legally work in the United States. Please refer to the website <http://www.uscis.gov/portal/site/uscis>

Contractor Selection Process:

This is a request for proposals only and does not constitute an offer from Plumas Corporation or commit Plumas Corporation to pay any costs incurred in proposal preparation or submission. Submitted bids will be reviewed by the Project Forester, Danielle Bradfield of Feather River Forestry, LLC in collaboration with Plumas County Fire Safe Council and Plumas Corporation representatives, using the Evaluation Factors specified below. Based on this selection process, Plumas Corporation will notify successful and unsuccessful bidders no later than October 17, 2025, and will prepare a separate contract document with the selected contractor.

Plumas Corporation and the Plumas County Fire Safe Council reserve the right to reject any proposal and to select and negotiate all work based solely on their judgment, in collaboration with the Project Forester, regarding the suitability of respondents to perform the described work. Interviews may be conducted at the discretion of the Plumas County Fire Safe Council and Plumas Corporation.

Evaluation Factors and Relative Importance:

The following criteria will be used in the evaluation of submitted proposals, ordered from highest weighting (level 3) to lowest weighting (level 1):

Level 3 Criteria	Level 2 Criteria	Level 1 Criteria
<ul style="list-style-type: none"> ● Equipment and contractor capability ● Price/cost ● Timing of when contractor can begin and/or finish the project ● Past performance and references 	<ul style="list-style-type: none"> ● Technical proposal/proposed approach to Project ● Overall strategic benefits to meeting PCFSC goals and grant needs, requirements, and timelines 	<ul style="list-style-type: none"> ● Benefits to the local community ● Relationship to local community

Please keep proposals to no more than 3 pages (excluding references and bid template)

- Bids must be received no later than: **October 10, 2025 at 11:59 PM PDT**
- Bids can be sent by using any of the following methods:
 - Email: katie@plumasfiresafe.org with subject line of “PDC Pile Burning”
 - Post: Plumas Corporation, PO Box 3380, Quincy, CA 96971
 - Fax: Plumas Corporation with subject line of “PDC Pile Burning” at (530) 283-5465

Appendix A: Plumas Disadvantaged Communities - Pile Burning Maps

- Bid Item #1: Keddie Permit
- Bid Item #2: American Valley Permit
- Bid Item #3: Quincy Permit
- Bid Item #4: La Porte Rd Permit